



Chelmsford Water District

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CHELMSFORD WATER DISTRICT ANNUAL MEETING APRIL 28, 2021

PRESENT:

Commissioners:	Bill Martin, John G. Harrington, Ronald W. Wetmore
Superintendent:	Andy Reid
Business Director/Treasurer:	Lisa Quatrale
Recording Secretary:	Ruth Anne Blair
District Counsel	Attorney James Hall, Sr.
Moderator	Attorney James Hall, Sr.

Meeting opened at 7:00PM with the Pledge of Allegiance.

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore that Attorney James Hall be appointed Moderator. Motion passed unanimously with all present voting Aye.

Recognizing a quorum of fifteen (15) being present, Moderator Attorney Hall confirmed the posting of the warrant. A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore to accept the posting of the warrant. Motion passed unanimously with all present voting Aye.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, to waive the reading of the warrant as each article will be read as the meeting proceeds. Motion passed unanimously with all present voting Aye.

ARTICLE 1

To receive the ballots and hear the report regarding the election, by ballot, of one (1) member of the Board of Water Commissioners, for the term of three (3) years in accordance with the separate notice of this meeting to all legal voters of the District, or act in relation thereto.

A motion was made by Commissioner Martin, seconded by Commissioner Harrington, to accept the ballot results.

Commissioner Wetmore was re-elected to a three-year term on the Board of Water Commissioners. A total of three hundred and sixty-eight (368) voters cast their ballots, with Joseph D. Ready receiving one hundred and forty-two (142) votes, Ronald Wetmore receiving two hundred and twenty-three (223) votes, and three (3) overvotes.

Motion passed unanimously with all present voting Aye.

ARTICLE 2

To hear the reports of the Board of Water Commissioners, Treasurer, Auditor, or act in relation thereto.

A motion was made by Commissioner Martin, seconded by Commissioner Harrington, to accept the reports of the Board of Water Commissioners, Treasurer, Auditor as printed and received in the Annual Report. Motion passed unanimously with all present voting Aye.

Commissioners

Bill Martin, Chairman
Ronald W. Wetmore
John G. Harrington

Operations

Andrew L. Reid, Superintendent
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Administration

Lisa M. Quatrale, Business Director and Treasurer
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ARTICLE 3

To see if the District will vote to raise and appropriate, borrow or transfer from available funds, such sums of money as may be necessary to defray District charges for the ensuing year, or act in relation thereto.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, to raise and appropriate \$5,420,650.53 as printed in the Annual Report to defray District charges for the ensuing fiscal year 2021-2022. Motion passed unanimously with all present voting Aye.

ARTICLE 4

To see if the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of the revenue of the fiscal year beginning July 1, 2021, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17, or act in relation thereto.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, that the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of the revenue of the fiscal year beginning July 1, 2021, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17, or act in relation thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 5

To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$275,000.00 for additional funding to the account for Infrastructure of Old Water Mains and Services for the updating of infrastructure for Fern, Juniper and Woodbine streets, or take any other action relative thereto.

A motion was made by Commissioner Martin, seconded by Commissioner Harrington that the District vote to transfer from available funds the sum of \$275,000.00 for additional funding to the account for Infrastructure of Old Water Mains and Services for the updating of infrastructure for Fern, Juniper and Woodbine streets, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 6

To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$145,000.00 for additional funding to the account for Infrastructure upgrade for the updating of distribution infrastructure (gates/valves/hydrants, appurtenances and valve exercising machine) or take any other action relative thereto.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to transfer from available funds the sum of \$145,000.00 for additional funding to the account for Infrastructure upgrade for the updating of distribution infrastructure (gates/valves/hydrants, appurtenances and valve exercising machine) or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 7

To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$120,000.00 for meter replacement account to replace aging meters and associated equipment or take any other action relative thereto.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to authorize the Board of Water Commissioners to transfer from available funds the sum of \$120,000.00 for meter replacement account to replace aging meters and associated equipment or take any other action relative thereto.

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ARTICLE 8

To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$125,000.00 to an account for District Reserve Fund for Accrued Liabilities for compensated absences, or take any other action relative thereto.

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$125,000.00 to an account for District Reserve Fund for Accrued Liabilities for compensated absences, or take any other action relative thereto.

DISCUSSION: Mr. Thomas St. Germain inquired about what "compensated absences" were. Ms. Quatralle explained that is money due to "grandfathered employees" of the district upon termination of employment.

Motion passed unanimously with all present voting Aye.

Article 9

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$70,000.00 to an account for procurement of Tank Temperature Probes and associated equipment for each of the District Water Tanks, or take any other action relative thereto.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$70,000.00 to an account for procurement of Tank Temperature Probes and associated equipment for each of the District Water Tanks, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 10

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$40,000.00 to an account for funding of initial planning Watershed Lane Stream Crossing Project, or take any other action relative thereto.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$40,000.00 to an account for funding of initial planning Watershed Lane Stream Crossing Project, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 11

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$80,000.00 to an account for the purpose of addressing Massachusetts Department of Environmental Protection PFAS regulation or take any other action relative thereto.

A motion was made by Commissioner Martin, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$80,000.00 to an account for the purpose of addressing Massachusetts Department of Environmental Protection PFAS regulation or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 12

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$115,000.00 to an account for the purpose of water exploration and well planning, or take any other action relative thereto.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to

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transfer from available funds the sum of \$115,000.00 to an account for the purpose of water exploration and well planning, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 13

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$300,000.00 to an account for obtaining property for protection of future water supply and groundwater recharge, or take any other action relative thereto.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$300,000.00 to an account for obtaining property for protection of future water supply and groundwater recharge, or take any other action relative thereto.

DISCUSSION: Mr. Michael Rigney asked the Board if they had any properties in mind. The Board's response was that from time to time they have been approached by landowners (example: Misty Meadows, Russell Mill, Brick Kiln, Chase Land) and it is routine to have funds available to be able to start the process of determining if the offered land could be useful to the District. Motion passed unanimously with all present voting Aye.

ARTICLE 14

To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$10,000.00 to purchase property located at 0 Billerica Road, Chelmsford, Massachusetts (Map 1119 Book 0001, Lot 4975) MassDEP Zone 1 requirements and take any action relative thereto.

A motion was made by Commissioner Martin, seconded by Commissioner Harrington, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$10,000.00 to purchase property located at 0 Billerica Road, Chelmsford, Massachusetts (Map 1119 Book 0001, Lot 4975) MassDEP Zone 1 requirements and take any action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 15

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$45,000.00 to an account for purpose of cleaning raw water main to the Riverneck Water Plant, or take any other action relative thereto.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$45,000.00 to an account for purpose of cleaning raw water main to the Riverneck Water Plant, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ARTICLE 16

To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$200,000.00 to an account for purchase and equip a new 10-wheel dump truck, or take any other action relative thereto.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$200,000.00 to an account for purchase and equip a new 10-wheel dump truck, or take any other action relative thereto.

DISCUSSION: Mr. Thomas St. Germain asked the Board if that was the actual cost. The Board responded that it was the actual cost of the 10-wheel dump truck. Motion passed unanimously with all present voting Aye.

ARTICLE 17

To see if the District will vote to authorize the Board of Water Commissioners to close and transfer the remaining unexpended funds from the following accounts to the account for Infrastructure of Old Water Mains or take any other action relative, thereto.

ACCOUNT	Truck 8 – 2020 Transit Cargo Van	\$ 188.57
ACCOUNT	Meadowbrook 1 2016	\$4,165.94
ACCOUNT	Hot Box 2019	\$ 477.65

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore, that the District vote to authorize the Board of Water Commissioners to close and transfer the remaining unexpended funds from the following accounts to the account for Infrastructure of Old Water Mains or take any other action relative, thereto.

ACCOUNT	Truck 8 – 2020 Transit Cargo Van	\$ 188.57
ACCOUNT	Meadowbrook 1 2016	\$4,165.94
ACCOUNT	Hot Box 2019	\$ 477.65

Motion passed unanimously with all present voting Aye.

The Moderator indicated, for the record, that all seventeen Articles were passed by unanimous votes.

The Moderator asked if there were any questions from the floor. There were none, so the Moderator requested a motion to adjourn. A motion to adjourn was made by Commissioner Wetmore, seconded by Commissioner Harrington. Motion passed unanimously with all present voting Aye. Meeting adjourned at 7:30PM

Respectfully submitted,

Ruth Anne Blair
Recording Secretary

Minutes certified by:


Ronald W. Wetmore, Clerk

Commissioners

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John G. Harrington

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