



# Chelmsford Water District

20 Watershed Lane • Chelmsford MA 01824-4884 • [www.chelmsfordwater.com](http://www.chelmsfordwater.com)

## CHELMSFORD WATER DISTRICT ANNUAL MEETING APRIL 27, 2022

### PRESENT:

|                              |                                                    |
|------------------------------|----------------------------------------------------|
| Commissioners:               | Bill Martin, John G. Harrington, Ronald W. Wetmore |
| Superintendent:              | Andy Reid                                          |
| Business Director/Treasurer: | Lisa Quatrala                                      |
| Recording Secretary:         | Ruth Anne Blair                                    |
| District Counsel             | Attorney James Hall, Sr.                           |
| Moderator                    | Attorney James Hall, Sr.                           |
| Clerk                        | Michaela Thompson                                  |

Meeting opened at 7:00PM with the Pledge of Allegiance.

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore that Attorney James Hall be appointed Moderator. Motion passed unanimously with all present voting Aye.

Recognizing a quorum of twelve (12) being present, Moderator Attorney Hall confirmed the posting of the warrant. A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore to accept the posting of the warrant. Motion passed unanimously with all present voting Aye.

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, to waive the reading of the warrant as each article will be read as the meeting proceeds. Motion passed unanimously with all present voting Aye.

### ARTICLE 1

***To receive the ballots and hear the report regarding the election, by ballot, of one (1) member of the Board of Water Commissioners, for the term of three (3) years in accordance with the separate notice of this meeting to all legal voters of the District, or take any other action relative thereto.***

A motion was made by Commissioner Martin, seconded by Commissioner Harrington, to accept the ballot results.

Commissioner Harrington was re-elected to a three-year term on the Board of Water Commissioners. A total of twenty-nine (29) voters cast their ballots, with all twenty-nine (29) votes being cast for Commissioner Harrington.

Motion passed unanimously with all present voting Aye.

### ARTICLE 2

***To hear the reports of the Board of Water Commissioners, Treasurer, Auditor, or take any other action relative thereto.***

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore, to accept the reports of the Board of Water Commissioners, Treasurer, Auditor as printed and received in the Annual Report. Motion passed unanimously with all present voting Aye.

**Commissioners**  
Bill Martin, Chairman  
Ronald W. Wetmore  
John G. Harrington

**Operations**  
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**Administration**  
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### ARTICLE 3

***To see if the District will vote to raise and appropriate, borrow or transfer from available funds, such sums of money as may be necessary to defray District charges for the ensuing year, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, to raise and appropriate \$5,674,362.64 as printed in the Annual Report to defray District charges for the ensuing fiscal year 2022-2023. Motion passed unanimously with all present voting Aye.

### ARTICLE 4

***To see if the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of the revenue of the fiscal year beginning July 1, 2022, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, that the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of the revenue of the fiscal year beginning July 1, 2022, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17, or act in relation thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 5

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$100,000.00 for additional funding to the existing infrastructure upgrade account for updating of distribution infrastructure (gates, valves, hydrants and valve exercising machine, or take any other action relative thereto.***

A motion was made by Commissioner Martin, seconded by Commissioner Harrington that the District vote to transfer from available funds the sum of \$100,000.00 for additional funding to the existing infrastructure upgrade account for updating of distribution infrastructure (gates, valves, hydrants and valve exercising machine) or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 6

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$142,000.00 for meter replacement account for aging meters and associated equipment or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$142,000.00 for meter replacement account for aging meters and associated equipment or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 7

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$62,500.00 for the purpose of funding the District reserve fund for future payments of accrued liabilities for compensated absences due to employee termination of employment or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$62,500.00 for the purpose of funding the District reserve fund for future payments of accrued liabilities for compensated absences due to employee termination of employment or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### Commissioners

Bill Martin, Chairman  
Ronald W. Wetmore  
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## ARTICLE 8

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$363,372.00 for the purpose of funding a new account for PFAS Design at Crooked Springs, or take any other action relative thereto.***

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$363,372.00 for the purpose of funding a new account for PFAS Design at Crooked Springs, or take any other action relative thereto.

**DISCUSSION:** Water taker, Mike Rigney asked the Commissioners if they could give an overview of what this motion entails. Commissioner Martin explained that PFAS/PFOS is a nationwide, worldwide, issue and the District accepts the challenge to remedy the situation. The issue is a result of the manufacture and usage of the chemicals perfluorooctanoic acid/perfluorooctane sulfonate causing these pollutants made by companies like 3M and Dupont. The EPA requires Water Districts to take action when testing shows levels of more than 70PPT of these chemicals in local drinking water. The Mass Department of Environmental Protection has required local Water Districts to take action to reduce these chemicals when readings are at 20PPT and above. Crooked Spring WTP went over 21PPT and the District was required to write a letter to the water takers regarding this overage which created panic and concern.

The District has now exceeded the 20PPT for a second year and MassDEP is requiring the District to build a Treatment Plant to eliminate the pollutants. The District is applying for state and federal funding to help fund this facility, but in the meantime, we need to act. The \$363,372.00 funds are necessary to fund the design and engineering plans for this plant. Motion passed unanimously with all present voting Aye.

## Article 9

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$135,000.00 for the purpose of funding to the existing account Watershed Lane Stream Replacement Crossing, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$135,000.00 for the purpose of funding to the existing account Watershed Lane Stream Replacement Crossing, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

## ARTICLE 10

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$69,000.00 for the purpose of purchasing a F250 Truck to replace the 2014 F250 Truck, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$69,000 for the purpose of purchasing a F250 Truck to replace the 2014 F250 Truck, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

## ARTICLE 11

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$150,000.00 for the purpose of funding existing account for infrastructure Water Main and Service Replacement, or take any other action relative thereto.***

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore that the District vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$150,000.00 for the purpose of funding existing account for Infrastructure

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Water Main and Service Replacement, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### ARTICLE 12

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$50,000.00 for the purpose of funding a new account for Pall Filter System – PLC Panel Upgrade, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$50,000 for the purpose of funding a new account for Pall Filter System – PLC Panel Upgrade or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### ARTICLE 13

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$95,000.00 for the purpose of funding a new account for Aeration Ball Replacement at Riverneck Water Treatment Plant, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$95,000.00 for the purpose of funding a new account for Aeration Ball Replacement at Riverneck Water Treatment Plant, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### ARTICLE 14

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$30,000.00 for the purpose of funding a new account for cleaning the aeration balls at Crooked Springs Water Treatment Plant, or to take any action relative thereto.***

A motion was made by Commissioner Martin, seconded by Commissioner Harrington, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$30,000.00 for the purpose of funding a new account for cleaning the aeration balls at Crooked Springs Water Treatment Plant, or to take any action relative thereto. Motion passed unanimously with all present voting Aye.

#### ARTICLE 15

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$320,000.00 for purpose of funding a new account of Unidirectional Flushing/Water Model Calibration/Asset Plan, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$320,000.00 for purpose of funding a new account of Unidirectional Flushing/Water Model Calibration/Asset Plan, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### ARTICLE 16

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$95,000.00 for the purpose of funding the existing account of Main Looping Somerset Place to Littleton Road, or take any other action relative thereto.***

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A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$95,000.00 for the purpose of funding the existing account of Main Looping Somerset Place to Littleton Road, or take any other action relative thereto.

#### ARTICLE 17

**To see if the District will vote to raise and appropriate, borrow, or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$75,000.00 for the purpose of funding new account PFAS – free credits, or take any other action relative thereto.**

A motion was made by Commissioner Martin, seconded by Commissioner Wetmore, that a vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$75,000.00 for the purpose of funding new account PFAS – free credits, or take any other action relative, thereto. Motion passed with all present voting Aye.

#### ARTICLE 18

**To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$250,000.00 for the purpose of funding a new account for grants, incentives or similar, or take any other action relative thereto.**

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that a vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$250,000.00 for the purpose of funding a new account for grants, incentives or similar, or take any other action relative thereto. Motion passed with all present voting Aye.

#### ARTICLE 19

**To see if the District will vote acceptance of M.G.L. Chapter 7c, Section 54: Adoption of written selection procedure prior to award of contract for design services or take any other action relative thereto.**

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, that the District accept M.G.L. Chapter 7c, Section 54: Adoption of written selection procedure prior to award of contract for design services, or take any other action relative thereto. Motion passed with all present voting Aye.

#### ARTICLE 20

**To see if the District will vote acceptance of to fully fund premiums for retired employees and their dependents insured or eligible to be insured under the federal health insurance for the aged act (i.e. Medicare), for optional Medicare extension coverage (supplemental) or take any other action relative thereto.**

A motion was made by Joan Turner, seconded by Commissioner Harrington, to amend Article 20 and in its place substitute the following:

*"I move that the Chelmsford Water District accept the provisions of M.G.L. Chapter 32b, Section 9e and pay 100% of the premiums for Medicare-eligible retirees for supplemental group health insurance and 60% of the premiums for non-Medicare eligible retirees for primary group health insurance."*

A motion was made by Commissioner Martin, seconded by Commissioner Harrington, that the District vote to accept the provisions of M.G.L. Chapter 32b, Section 9e and pay 100% of the premiums for Medicare-eligible retirees for supplemental group health insurance and 60% of the premiums for non-Medicare eligible retirees for primary group health insurance, or take any other action relative thereto. Motion passed with all present voting Aye.

#### ARTICLE 21

**To see if the District will vote to authorize the Board of Water Commissioners to close and transfer the remaining unexpended funds from the following accounts to the account for the PFAS Design at Crooked Springs account or take any other action relative, thereto.**

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|         |                                                    |                     |
|---------|----------------------------------------------------|---------------------|
| ACCOUNT | 0 Billerica Road Property Purchase                 | \$1,247.07          |
| ACCOUNT | 2020 SUV                                           | \$3,733.29          |
| ACCOUNT | Truck 15 – 2020 4x4 truck with 8' utility body     | \$2,037.38          |
| ACCOUNT | Exterior rehab of office building and garages 2018 | \$96,738.33         |
| ACCOUNT | Rehab of Summit Storage Tank 2020                  | \$80,614.43         |
| ACCOUNT | Security System Upgrade                            | \$57,674.44         |
| ACCOUNT | Rehab of Turnpike Storage Tank 2017                | \$4,585.14          |
| ACCOUNT | Cleaning Raw Water Main                            | \$45,000.00         |
| ACCOUNT | Tank Temperature Probe                             | <u>\$70,000.00</u>  |
|         | <b>TOTAL</b>                                       | <b>\$361,630.08</b> |

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore that the District will vote to authorize the Board of Water Commissioners to close and transfer the remaining unexpended funds from the following accounts to the account for the PFAS Design at Crooked Springs account or take any other action relative, thereto.

|         |                                                    |                     |
|---------|----------------------------------------------------|---------------------|
| ACCOUNT | 0 Billerica Road Property Purchase                 | \$1,247.07          |
| ACCOUNT | 2020 SUV                                           | \$3,733.29          |
| ACCOUNT | Truck 15 – 2020 4x4 truck with 8' utility body     | \$2,037.38          |
| ACCOUNT | Exterior rehab of office building and garages 2018 | \$96,738.33         |
| ACCOUNT | Rehab of Summit Storage Tank 2020                  | \$80,614.43         |
| ACCOUNT | Security System Upgrade                            | \$57,674.44         |
| ACCOUNT | Rehab of Turnpike Storage Tank 2017                | \$4,585.14          |
| ACCOUNT | Cleaning Raw Water Main                            | \$45,000.00         |
| ACCOUNT | Tank Temperature Probe                             | <u>\$70,000.00</u>  |
|         | <b>TOTAL</b>                                       | <b>\$361,630.08</b> |

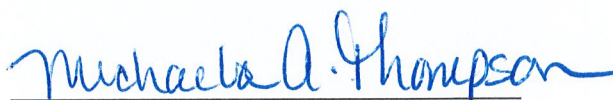
Motion passed with all present voting Aye.

The Moderator asked if there were any questions from the floor. There were none, so the Moderator requested a motion to adjourn. A motion to adjourn was made by Commissioner Wetmore, seconded by Commissioner Harrington. Motion passed unanimously with all present voting Aye. Meeting adjourned at 7:30PM.

Respectfully submitted,

Ruth Anne Blair  
Recording Secretary

Minutes certified by:

  
Michaela A. Thompson, Clerk