



# Chelmsford Water District

20 Watershed Lane Chelmsford MA 01824 978-256-2381

[www.chelmsfordwater.com](http://www.chelmsfordwater.com)

## CHELMSFORD WATER DISTRICT ANNUAL MEETING APRIL 26, 2023

### PRESENT:

Commissioners:	Ronald W. Wetmore, John G. Harrington, Richard Romano
Superintendent:	Andy Reid
Business Director/Treasurer:	Lisa Quatralle
District Counsel:	Attorney James A. Hall
Moderator:	Attorney James A. Hall
Clerk:	Michaela Thompson

Commissioner Wetmore opened the Annual Meeting at 7:02pm with the Pledge of Allegiance.

A motion was made by Commissioner Wetmore, seconded by Commissioner Romano that Attorney James A. Hall be appointed Moderator. Motion passed unanimously with all present voting Aye.

Recognizing a quorum of twelve (12) being present, Moderator Attorney Hall confirmed the posting of the warrant. A motion was made by Commissioner Harrington, seconded by Commissioner Romano to accept the posting of the warrant. Motion passed unanimously with all present voting Aye.

A motion was made by Commissioner Romano, seconded by Commissioner Harrington, to waive the reading of the warrant as each article will be read as the meeting proceeds. Motion passed unanimously with all present voting Aye.

### ARTICLE 1

***To receive the ballots and hear the report regarding the election, by ballot, of one (1) member of the Board of Water Commissioners, for the term of three (3) years in accordance with the separate notice of this meeting to all legal voters of the District, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, to accept the ballot results.

Commissioner Romano was elected to a three-year term on the Board of Water Commissioners. A total of one hundred and fifty-nine (159) voters cast their ballots, with ninety-eight (98) votes being cast for Richard Romano and sixty (60) votes being cast for Marc Gibbs and one (1) overvote.

Motion passed unanimously with all present voting Aye.

### ARTICLE 2

***To hear the reports of the Board of Water Commissioners, Treasurer, Auditor, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, to accept the reports of the Board of Water Commissioners, Treasurer, Auditor as printed and received in the Annual Report. Motion passed unanimously with all present voting Aye.

#### Commissioners

Ronald W. Wetmore, Chairman  
John G. Harrington, Asst. Treasurer  
Richard W. Romano, Vice Chairman, Asst. Clerk...

#### Operations

Andrew L. Reid, Superintendent  
Tel: 978.256.2931  
Fax: 978.244.1434  
E-Mail: [areid@chelmsfordwater.com](mailto:areid@chelmsfordwater.com)

#### Administration

Lisa M. Quatralle, Business Director and Treasurer  
Tel: 978.256.2381  
Fax: 978.244.1434  
E-mail: [lisa@chelmsfordwater.com](mailto:lisa@chelmsfordwater.com)

### ARTICLE 3

***To see if the District will vote to raise and appropriate, borrow or transfer from available funds, such sums of money as may be necessary to defray District charges for the ensuing year, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Romano, to raise and appropriate, borrow or transfer from available funds \$6,037,933.00, as printed in the Annual Report to defray District charges for the ensuing fiscal year 2023-2024. Motion passed unanimously with all present voting Aye.

### ARTICLE 4

***To see if the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of the revenue of the fiscal year beginning July 1, 2023, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17, or take any other action relative thereto.***

A motion was made by Commissioner Romano, seconded by Commissioner Wetmore, that the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of the revenue of the fiscal year beginning July 1, 2023, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17, or act in relation thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 5

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$350,000.00 for the purpose of purchasing an Emergency Truck to replace the existing 2007 emergency truck, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to transfer from available funds the sum of \$350,000.00 for the purpose of purchasing an Emergency Truck to replace the existing 2007 emergency truck, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 6

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$115,000.00 for meter replacement account for aging meters and associated equipment or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$115,000.00 for meter replacement account for aging meters and associated equipment or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 7

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$5,000.00 for the purpose of funding the District reserve fund for future payments of accrued liabilities for compensated absences due to employee termination of employment or take any other action relative thereto.***

A motion was made by Commissioner Romano, seconded by Commissioner Wetmore that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$5,000.00 for the purpose of funding the District reserve fund for future payments of accrued liabilities for compensated absences due to employee termination of employment or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

### ARTICLE 8

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$981,000.00 for the purpose of funding Engineering services associated with the design, permitting and bidding of a PFAS treatment removal system, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$981,000.00 for the purpose of funding Engineering services associated with the design, permitting and bidding of a PFAS treatment removal system, or take any other action relative thereto.

#### **ARTICLE 9**

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$30,000.00 for the purpose of funding to the existing account Riverneck Treatment plant Aeration Ball replacement, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$30,000.00 for the purpose of funding to the existing account Riverneck Treatment plant Aeration Ball replacement, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### **ARTICLE 10**

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$50,000.00 for the purpose of Well repair and rehabilitation, stream or groundwater monitoring, or take any other action relative thereto.***

A motion was made by Commissioner Romano, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$50,000.00 for the purpose of Well repair and rehabilitation, stream or groundwater monitoring, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### **ARTICLE 11**

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$100,000.00 for the purpose of funding existing account for Infrastructure Upgrades, or take any other action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of water Commissioners to transfer from available funds the sum of \$100,000.00 for the purpose of funding existing account for Infrastructure Upgrades, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### **ARTICLE 12**

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$15,000.00 for the purpose of funding a new account for Temporary Electrical Disconnects for Emergency Trailer at Crooked Spring Water Treatment Plant, or take any other action relative thereto.***

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$15,000 for the purpose of funding a new account for Temporary Electrical Disconnects for Emergency Trailer at Crooked Spring Water Treatment Plant, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### **ARTICLE 13**

***To see if the District will vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$75,000.00 for the purpose of funding a new account for building repair and updates at each water treatment plant, or take any other action relative thereto.***

A motion was made by Commissioner Romano, seconded by Commissioner Harrington that the District vote to raise and appropriate, borrow or to authorize the Board of Water Commissioners to transfer from available funds the sum of \$75,000.00 for the purpose of funding a new account for building repair and updates at each water treatment plant, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

#### **ARTICLE 14**

***To see if the District will vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$100,000.00 for the purpose of funding a new account to allow for use of funds for well exploration, hydrogeologic analysis, permitting and construction, or to take any action relative thereto.***

A motion was made by Commissioner Wetmore, seconded by Commissioner Harrington, that the District vote to raise and appropriate, borrow or authorize the Board of Water Commissioners to transfer from available funds the sum of \$100,000.00 for the purpose of funding a new account to allow for of funds for well exploration, hydrogeologic analysis, permitting and construction, or to take any action relative thereto. Motion passed unanimously with all present voting Aye.

#### ARTICLE 15

*To see if the District will vote to authorize the Board of Water Commissioners to close and transfer the remaining unexpended funds from the following accounts to the account for Engineering services associated with the design, permitting and bidding of a PFAS treatment removal system account or take any other action relative thereto.*

ACCOUNT	Patriot Way – Somerset Looping	\$483,511.40
ACCOUNT	10 Wheel Dump Truck	\$35,754.14

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that the District vote to close and transfer the remaining unexpended funds from the following accounts to the account for Engineering services associated with the design, permitting and bidding of a PFAS treatment removal system account, or take any other action relative thereto. Motion passed unanimously with all present voting Aye.

ACCOUNT	Patriot Way – Somerset Looping	\$483,511.40
ACCOUNT	10 Wheel Dump Truck	\$35,754.14

#### ARTICLE 16

*To see if the District will vote to authorize the Board of Water Commissioners to close and transfer the remaining unexpended funds from the following account to the account for the Riverneck Treatment plant Aeration Ball replacement, or take any other action relative thereto.*

ACCOUNT	Cleaning Aeration Balls at Crooked Spring Treatment Plant	\$30,000.00
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A motion was made by Commissioner Romano, seconded by Commissioner Harrington, that the District vote to close and transfer the remaining unexpended funds from the following account to the account for the Riverneck Treatment plant Aeration Ball replacement, or take any other action relative thereto.

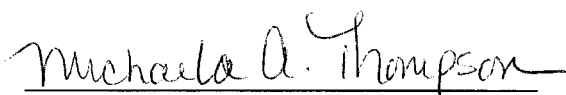
ACCOUNT	Cleaning Aeration Balls at Crooked Spring Treatment Plant	\$30,000.00
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The Moderator asked if there were any questions from the floor. There were none, so the Moderator requested a motion to adjourn. A motion to adjourn was made by Commissioner Romano, seconded by Commissioner Harrington. Motion passed unanimously with all present voting Aye. Meeting adjourned at 7:20pm.

Respectfully submitted,

Michaela Thompson  
Recording Secretary

Minutes certified by:

  
Michaela A. Thompson, Clerk