



Chelmsford Water District

20 Watershed Lane Chelmsford MA 01824

www.chelmsfordwater.com

Work Session
Wednesday
3 August 2020, 10:00AM

Present:

Commissioners: Bill Martin, John Harrington, Ronald Wetmore

Superintendent: Robert Delaney

Consultant: George Allan, P.E.

1. **Meeting Opened at 10:00AM** with the Pledge of Allegiance
2. **24 Misty Meadows**

Discussed the Board of Selectman's meeting with approval of Town's vote to transfer their Right of First Refusal to the Chelmsford Water District.

3. **Superintendent Job Description and Advertisement**

Superintendent Position: Discussed the level of education and experience that all would be expecting of perspective candidates.

George Allan offered up a final draft of the Water Superintendent Advertisement.

Advertisement would be posted with MWWA, NEWWA Indeed.com and local paper.

Commissioners discussed timelines for the position:

August 11th- Advertisement posted

October 1st – October 22nd Review and schedule interviews.

October 26 – Decision on new hire, job offer prior to Nov 1st

December 1st- Start date

Next regularly scheduled meeting August 12th .

4. **Meeting Adjourned at 11:40 AM**

Respectively submitted,

Robert J. Delaney, Superintendent

Commissioners

Bill Martin, Chairman

Ronald W. Wetmore

John G. Harrington

Operations

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Administration

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