



# Chelmsford Water District

20 Watershed Lane Chelmsford MA 01824 978-256-2381

[www.chelmsfordwater.com](http://www.chelmsfordwater.com)

**Minutes  
Work Session  
Wednesday, December 13, 2023**

**Present:** Commissioners: Ron Wetmore, John Harrington, Rick Romano  
Business Director/Treasurer: Lisa Quatrale  
Operations Staff: Brandon Cannata, Bob Hayes, Mark Sides, Daniel Tringale

Meeting was opened at 12:00 p.m. with the Pledge of Allegiance.

The meeting was opened by the Board of Water Commissioners discussing with staff the departure of former superintendent as of November 30, 2023 and opened discussion on current staffing, vacant positions, and future staffing. Discussion ensued regarding priority projects and deadlines and future organizational structure. A draft organization chart was reviewed and accepted.

The meeting was adjourned at 1:00 p.m. on a motion by Mr. Harrington. The motion was seconded by Mr. Romano. The Commissioners voted as follows: Mr. Harrington, Aye, and Mr. Romano, Aye, Mr. Wetmore, Aye.  
The motion to adjourn was unanimously approved.

Respectfully submitted,

Lisa M. Quatrale

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**Commissioners**

Ronald W. Wetmore, Chairman  
John G. Harrington, Asst. Treasurer  
Richard W. Romano, Vice Chairman, Asst. Clerk...

**Administration**

**Lisa M. Quatrale, Business Director and Treasurer**  
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