



# Chelmsford Water District

20 Watershed Lane Chelmsford MA 01824

[www.chelmsfordwater.com](http://www.chelmsfordwater.com)

Date: December 9, 2022, Time: 12:00 pm

Minutes: Special Meeting of the Board of Water Commissioners

Chairman William Martin called the meeting to Order

Attendance: Commissioners, William Martin, Ronald Wetmore, Vice Chairman, John Harrington, Asst. Treasurer, and Andy Reid, Superintendent.

Chairman, William Martin moved to go into executive session for the purposed of hearing complaints against a public official, employee, staff member or individual. Seconded by John Harrington. Roll Call was made, Ronald Wetmore Yes, John Harrington Yes, William Martin Yes.

During the meeting several questions were addressed to Superintendent Andy Reid concerning communications with employees, Covid Policies, and department policy regarding Hydrant Flushing notifications. After discussing these issues with the Superintendent to all the commissioner's satisfaction that they will and are being addressed.

Chairman Martin then called for a motion to leave executive session and convene the regular session. John Harrington made the motion and Ronald Wetmore seconded. Roll Call was made Ronald Wetmore Yes, John Harrington Yes, William Martin Yes.

Meeting is now back in Open session.

There being no further business before the Board, a motion by John Harrington to adjourn the Meeting was made, seconded by Ronald Wetmore.

John Harrington Yes, Ronald Wetmore Yes, William Martin Yes.

Meeting adjourned 1:30 pm

Respectfully Submitted,

**Ronald Wetmore**

Ronald Wetmore, Assistant Clerk

---

#### Commissioners

Bill Martin, Chairman  
Ronald W. Wetmore  
John G. Harrington

#### Operations

Andrew L. Reid, Superintendent  
Tel: 978.256.2931  
Fax: 978.256.7114  
E-Mail: [areid@chelmsfordwater.com](mailto:areid@chelmsfordwater.com)

#### Administration

Lisa M. Quatrala, Business Director and Treasurer  
Tel: 978.256.2381  
Fax: 978.244.1434  
E-mail: [lisa@chelmsfordwater.com](mailto:lisa@chelmsfordwater.com)