



Chelmsford Water District

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**Work Session
Wednesday
10 February 2021, 10:00AM**

Present:

Commissioners: Bill Martin, John Harrington, Ronald Wetmore (remote)

Superintendents: Andy Reid

Business Director/ Treasurer Lisa Quatrale

Meeting opened at 10:00 AM with the Pledge of Allegiance.

Andy Reid presented the Commissioners with the Appraisal that was received by Minuteman Appraisals Inc appraising property value at Russell Mill Pond Dam. The appraisal was reviewed and discussed and the commissioners asked that it be reviewed, along with some legal questions with Jim Hall, Attorney for the District. Lisa will contact Attorney Hall for answers.

Andy Reid and Lisa Quatrale presented a draft of the Personnel Guide, Revision Number 7. All topics of the personnel guide were discussed and draft was updated with suggestions. The Commission did not have enough time to finalize the draft guide and asked for it to be continued at a later work session.

Meeting Adjourned at 12:00 p.m.

Respectively submitted,

Lisa Quatrale
Business Director, Treasurer

Commissioners
Bill Martin, Chairman
Ronald W. Wetmore
John G. Harrington

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