



# Chelmsford Water District

20 Watershed Lane • Chelmsford MA 01824-4884 • [www.chelmsfordwater.com](http://www.chelmsfordwater.com)

Work Session  
Wednesday  
15 July 2020, 10:00AM

**Present:**

Commissioners: Bill Martin, John Harrington, Ronald Wetmore  
Superintendent: Robert Delaney  
Environmental Compliance Manager Todd Melanson  
GIS Tech/Surveyor Dave Vigeant  
Consultant: George Allan, P.E.

**1. Meeting Opened at 10:00AM** with the Pledge of Allegiance

**2. 24 Misty Meadows and Warren Farm**

Discussed and reviewed the potential water source availability on this parcel of land. Property currently under agreement with private developer. Town still holds Right of First Refusal for 120 days.(May 13, 2020) Commissioners agreed that the only option available now would be to ask the town to transfer their rights of first refusal to us. Todd and I informed the Commissioners that the Town Manager was on board with the water districts interest in the parcel and that he would present that option to the Board of Selectmen at their next scheduled meeting, July 27<sup>th</sup>. John Harrington will attend this meeting.

Community Preservation Committee (CPC) ZOOM meeting scheduled tonight at 6:30 PM. CPC meeting- Strategy with respect to acquisition of land and consideration to fund associated appraisals 24 Misty Meadows and Warren Farm Property. It was agreed that Todd, Bill and I would be in attendance. Water District will convey their interest in pursuing the potential water resource available on this parcel while still providing an area of open space for the town. Warren Farm Pohl Property- Water District, if asked by CPC, will convey interest that a water use restriction be placed on this parcel of land should CPC vote favorably to consider funding this acquisition.

Commissioner Wetmore asked that a letter be drafted to the Board of Selectmen to consider the transferring the Right of First Refusal to the Chelmsford Water District.

George Allan commented about their being a possible use of our certified free cash from July 2019. Belief is that the Governor, has authorized the use of free cash as a result of the COVID-19. Town manager in Wilmington used free cash to fund several articles this year.

The Commissioners thanked George and stated that they would look into this possibility.



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### 3. Future Superintendent Vacancy

Commissioners excused Dave Vigeant and Todd Melanson from the meeting.

Superintendent, Bob Delaney confirmed his intentions to retire at the first of the New Year.

Superintendent Position: Discussed and reviewed the Job Description, and a drafted job advertisement. Further discussion centered around the qualifications and work experience of the perspective candidates the district would be looking to hire.

George Allan offered to prepare another draft of the Water Superintendent Advertisement.

The commissioners agreed that they would like to see the advertisement for the position posted in early August. Posting to go in the NEWWA and MWWA news-letter.

Commissioners agreed to scheduling another work session for Monday, August 3rd to further discuss the job opportunity.

### 4. Meeting Adjourned at 12:10 PM

Respectively submitted,

**Robert J. Delaney**  
Superintendent