



Chelmsford Water District

20 Watershed Lane • Chelmsford MA 01824-4884 • www.chelmsfordwater.com

CHELMSFORD WATER DISTRICT REGULAR COMMISSIONERS' MEETING March 16, 2022

PRESENT:

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|----------------------------------|---|
| Commissioners | John G. Harrington Bill Martin Ron Wetmore (Remote) |
| Superintendent | Andy Reid |
| Business Director/Treasurer | Lisa Quatrala |
| Environmental Compliance Manager | Todd Melanson |
| Recording Secretary | Ruth Anne Blair |
| Town of Chelmsford | Pat Wojtas |
| Town Manager | Paul Cohen |

Commissioner Martin called the Regular Meeting of the Commissioners to order at 1:00PM with all reciting the Pledge of Allegiance.

Watershed Lane culvert repair and Sunny Meadow Farm

Town Manager, Paul Cohen, was present to address the issue of the District's application for financial support from the Department of Ecological Restoration Culvert Replacement Grant to rebuild the Watershed Lane culvert. Mr. Cohen said that the Town will sponsor the District's seeking this funding. He also reported that applicants would hear results around July.

Mr. Max Jordan, representative of the Sunny Meadow Farm's request for an on-site potable water source was not in attendance. Mr. Cohen indicated that the Town is willing to support this request. The Town, as owner, will receive all invoices (usage, backflow testing, etc.). The Town will pass all invoices to Mr. Jordan, who will be responsible for payment. Mr. Jordan will also be responsible for paying for and installing the backflow preventer and the meter box. . **A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, that a potable water connection be installed to the Town-owned property located off Action/Robin Hill Roads, commonly known as Sunny Meadow Farm. Commissioner Harrington voted Aye, Commissioner Wetmore voted Aye, Commissioner Martin voted Aye. Motion carried unanimously.**

Superintendent's Report – Andy Reid

A document titled "Superintendent's Report" dated March 16, 2022 was distributed to the Board. Mr. Reid passed on a letter of Thanks for the board's decision to cover the full cost of health insurance for those retired, over 65 years old.

Verizon Cell Tower Request – Verizon has requested permission to construct a free-standing cell tower at the Summit Tank property. Discussion: If this were to go forward, an IFP would need to be issued. The Town would need to issue a permit. There is no power at this location. A vote to "lease the property to Verizon" would be required at the Annual Meeting. Commissioner Martin was not in favor of any

Commissioners

Bill Martin, Chairman
Ronald W. Wetmore
John G. Harrington

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individual free-standing cell towers in town. Would this generate any revenue? This has been discussed in the past and turned down. **A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore to pursue this request. Commissioner Harrington voted Aye, Commissioner Wetmore voted No, Commissioner Martin voted No. Motion denied.**

Pressure Filter Inspections – The final report presented showed Crooked Spring was in decent condition and Riverneck has serious issues that will need to be addressed.

Design Services RFQ – The RFQ for PFAS Removal Design Services at the Crooked Spring Water Treatment Plant was released March 16th. It was decided that the Selection Review Committee will consist of Commissioners Harrington, Wetmore and Martin, Ms. Quatrale, Superintendent Reid, Todd Melanson, Bob Delaney and the treatment staff.

T-Mobile Generator Request – A copy of the First Amendment to PCS Lease for space to allow the installation of one stand-by generator at the 203 Turnpike Road site, between T-Mobile and CWD, was distributed.

10-Wheel Dump Truck sale – The 10-wheel dump truck was sold via Municibid for \$31,700.

Environmental Compliance Report – Todd Melanson

Mr. Melanson distributed a document titled “Environmental Compliance Manager’s Report Summary”, dated March 16, 2022.

PFAS6 – Results of the first quarter 2022 will be available at the end of March. MassDEP is requiring we institute a Rebate program for a short-term solution. A permanent, long-term solution will be required at the Crooked Spring WTP, with stricter timetable and requirements. Class Action Suit – No new draft received.

Pilot Study – Full and stamped report received and being submitted to MassDEP NERO.

243 Riverneck Rd Property – There are new owners of this property. Community Development has been reminded about the District’s concerns regarding water usage impact on current or future wells in that area.

1 Boston Rd/44 Center St. - A letter has been submitted to the Planning Board regarding the proposed work at this site. There are also concerns about the proper procedure being adhered to regarding existing waste-site RTNs.

Outreach – Todd is coordinating a new date for the virtual one-hour presentation he is planning to give from the Library about the District and pfas. He is working on the High School presentation for May-June.

Business Director/Treasurer’s Report – Lisa Quatrale

Ms. Quatrale’s report for February 2022 activity was presented, with backup documentation on FY2022 Expenses vs Revenue, FY22 Article Balances and Enterprise Investment and OPEB accounts. Ms. Quatrale presented the district’s annual elections and meeting timeline. Elections will be held on 4/11/22 and the annual meeting will be held on 4/27/22

Free Cash – The Free Cash Certification was received on 1/15/22 in the amount of \$3,010,975.00.

Lien Program – the first payment from the Town in the amount of \$15,784.94 was received, with the remainder to be received at a later date.

Hotbox Sale – The Purchase and Sale agreement to the Town for the Hot Box has been signed by the Town Manager and the Board of Water commissioners. Payment of \$29,208.60 is forthcoming.

Grants – (PFAS) Partial payment of \$152,479 has been received for the PFAS Grant. The remaining

\$19,729 will be received soon. This money will be applied to Weston and Sampson’s invoice for professional services for survey, analysis and design. (Training) An invoice for \$6,000 has been sent to the

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Executive Office of Labor and Workforce Development for reimbursement for three classes that were taught at the District (CPR, AED, Trench). Additional classes will be held for Flagger, DOT Drug and Alcohol.

Election and Annual Meeting – The Annual Election will be held April 11, 2022 and the Annual Meeting will be held April 27, 2022. The warrant has been finalized and approved.

Vadar – Vadar has been asked to do in-person accounting and utility training at the office for the administrative staff.

Disclosure Report – The District has completed its requirement to provide the fiscal year-end financial and operating data to the electronic Municipal Market Access Database.

Open Session

Commissioner Martin – PFAS6 – confirmed that the short-term correction plan is to issue quarterly rebates to water takers that qualify (pregnant women, children under 1 in household, and auto-immune individuals). When the Rebate program is in place it will require customers to complete an application for rebate and attest to their qualification. Rebate is in the form of a credit on their bill.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, to approve the minutes of the Regular Commissioners' Meeting of February 16, 2022. Commissioner Harrington voted Aye, Commissioner Wetmore voted Aye, Commissioner Martin voted Aye. Motion passed with unanimous support.

The Regular Commissioners' Meeting in April will be scheduled, if needed.

A motion was made by Commissioner Harrington, seconded by Commissioner Wetmore, to adjourn at 3:17PM. Commissioner Harrington voted Aye, Commissioner Wetmore voted Aye, Commissioner Martin voted Aye. Motion passed with unanimous support.

Ruth Anne Blair
Recording Secretary

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