

Minutes
Work Session Meeting
Wednesday, March 6, 2019

Present: Commissioners: John G. Harrington, Bill Martin, and Ronald Wetmore-(remotely)
Superintendent: Robert Delaney
Business Director/Treasurer: Lisa Valcich

1. Meeting was opened at 10:00 a. m. with the Pledge of Allegiance.

2. Ready Way – Easement Issue

Ms. Valcich reviewed with the Commissioners that Attorney Harvey came into the District Office on February 26, 2019 requesting water to be turned on at 2 Ready Way. Ms. Valcich asked Attorney Harvey if he had the documents that were requested of him by the District Commission at the District Commission meeting, he attended on October 10, 2018. Attorney Harvey indicated that he did not have the documents and that he has now reconsidered providing the District an Easement on Lot 4 of Ready Way. This agreement was outlined in meeting minutes and in letter sent to Attorney Harvey dated October 12, 2018 in which the District received no response and no further communication from Attorney Harvey. Ms. Valcich indicated to Attorney Harvey that if he has not and does not intend to provide the District with an Easement at Lot 4 that he needed to provide documentation stating this fact and that it would be presented to the Commissioners for review and recommended action. In addition, Ms. Valcich indicated that she would also need the water quality tests, as built and fees.

Attorney Harvey left the office and later returned with an envelope that included water quality tests, application form, and a check in the amount of \$2,350 with a letter explaining the amount he felt he owed. Ms. Valcich outlined to the Commissioners that the application costs for a new service up to 1 ½ “is \$2500 and a guaranteed deposit is required in the amount of \$1200.00 (unless otherwise quoted by District while working with Developer on what material and work is completed at site). Ready way has not been inspected by District nor have we seen as built. The Commissioners after reviewing data, instructed Ms. Valcich to send a letter to Attorney Harvey requesting him to reconsider providing us with an easement at Lot 4 which would allow the District to provide potential looping at a later date to the owners of the property to better service the quality of their water. In addition, to be included in the letter is an outline of the fees required for new service and indicating that Attorney Harvey still owed the District the balance and once that is paid, then the service will be provided.

The Commissioners indicated that the future property owners may want to discuss water quality and granting an easement in the event that Attorney Harvey does not grant easement.

3. FY2020 Budget

FY2020 Budget was reviewed by Bob Delaney and Lisa Valcich. The FY2020 budget reviewed with the Commission totaled \$5,042,665.95 which is a decrease of \$461,255.46 over the current year budget. The commissioners were happy the work involved in developing the budget and it will be submitted at the annual meeting in April.

4. Meeting Adjournment

The meeting was adjourned at 12:00 p. m. on a motion by Mr. Harrington. The motion was seconded by Mr. Wetmore. The Commissioners voted as follows: Mr. Harrington, Aye; Mr. Wetmore, Aye; and Mr. Martin, Aye. The motion was unanimously approved.

Respectfully submitted,

Lisa M. Valcich

