



**Minutes
Regular Meeting
Wednesday, May 8, 2019**

Present: Commissioners: John G. Harrington, Bill Martin, and Ronald Wetmore
Superintendent: Robert Delaney
Business Director/Treasurer: Lisa Valcich
Environmental Compliance: Todd Melanson
Recording Secretary: Gail Wilkish
Robert Doak
Pat Wojtas
Ruth Ann Blair
Michael Young
Robert Leonard

1. Meeting was opened at 1:00 p. m. with the Pledge of Allegiance.
2. Enterprise Bank Investment presentation and overview by Robert Leonard and Michael Young.
3. **Environmental Compliance Report – Todd Melanson**

A document titled “Environmental Compliance Manager's Report Water Commissioners' Meeting: 05/08/2019” was distributed and supporting documentation was reviewed, discussed, and questions addressed item-by-item. The report included the following items: Energy Update, District Issues, Town Issues, Water Conservation & Withdrawal, Outreach, and USGS and Cumulative Precipitation Charts.

4. **Superintendent's Report – Robert J. Delaney**

A document titled, “The Superintendent's Report, May 8, 2019” was distributed and supporting documentation was reviewed, discussed, and questions addressed item-by-item.

The report included the following items: Riverneck Well #2, Locke Road Booster Station, Turnpike Tank, Service and Water Main Breaks, Hydrants, Binder and from Winter Main Breaks, Crooked Spring WTP, Annual Meter Calibration WTP and Pump Stations, 2019 Spring/Summer Projects, and Articles FY2020.

5. Business Director/Treasurer's Report – Lisa Valcich

Financial Reports and Analysis

April 2019 Revenue and Expense, April 2019 Ending Capital Balance, including Expenses, Revenue, and Account Summary were distributed, reviewed, discussed and questions answered.

Treasurer's Report

Information relative to the Investment Accounts were distributed, reviewed, and discussed including Enterprise OPEB Account, Enterprise Investment Account, and Capital Accounts.

- 6. Open Session** – Commissioner Harrington discussed with the Board property owned by Pat Wojtas and if the District was interested in reviewing water needs for residents in that general location of Chelmsford. The Board reviewed location of property and potential needs and asked Bob Delaney to do some further research and bring it back to the board. This item will be added to short term action items.

7. Ronald Wetmore

Ronald Wetmore had no new information to report.

8. Bill Martin

Mr. Martin had no new information to report.

9. John Harrington

Mr. Harrington had no new information to report.

10. Old Business/Action Items

IMA between East Chelmsford Water District and Chelmsford Water District.

12. Previous Minutes

A motion to approve the April 10, 2019 Minutes was made by Mr. Harrington. Mr. Wetmore seconded the motion. Hearing no further discussion, the commissioners voted as follows: Mr. Harrington, Aye; Mr. Wetmore; Aye, and Mr. Martin; Aye. The Commissioners voted unanimously to approve the minutes.

A motion to approve the April 24, 2019 Annual Minutes was made by Mr. Harrington. Mr. Wetmore seconded the motion. Hearing no further discussion, the commissioners voted as follows: Mr. Harrington, Aye; Mr. Wetmore: Aye, and Mr. Martin; Aye. The Commissioners voted to unanimously to approve the annual minutes.

13. Upcoming meetings

Regular Meeting: Wednesday, June 12, 2019, 1:00 p. m.

14. Meeting Adjournment

The meeting was adjourned at 2:30 p. m. on a motion by Mr. Harrington. The motion was seconded by Mr. Wetmore. The Commissioners voted as follows: Mr. Harrington, Aye; Mr. Wetmore, Aye; and Mr. Martin, Aye. The motion was unanimously approved.

Respectfully submitted,

Gail M. Wilkish
Recording Secretary