



Chelmsford Water District

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CHELMSFORD WATER DISTRICT

Executive Session

November 30, 2021 at 10:00 a.m.

PRESENT: Commissioners: John G. Harrington
 Bill Martin
 Ron Wetmore
 Superintendent: Andy Reid
 Business Director/Treasurer: Lisa Quatrale

Meeting Opened at 10:00 a.m. with the Pledge of Allegiance.

At 10:05 Motion to move into Executive Session to discuss operating issues within the district.

Commissioner Ron Wetmore moved and it was seconded by John Harrington. Roll Call, Ron Wetmore – yes, Bill Martin – yes, John Harrington – yes.

Discussion: Job responsibilities and conflicts of who is responsible, as it pertains to upper management. The possible change to the flow chart was discussed and no resolution was forthcoming and was tabled to a future meeting. Management was directed to suggest potential changes that would clarify responsibilities of management and staff.

It was agreed to meet again with the staff and discuss ways to improve the functions of the district.

Commissioner Wetmore moved to end executive session and meeting. Commissioner Harrington seconded. Roll Call, Ron Wetmore – yes, Bill Martin – yes, John Harrington – yes.

Meeting ended at 12:00
 Executive Meeting minutes,

Respectfully submitted,
 Ronald Wetmore, Commissioner

Commissioners

Bill Martin, Chairman
 Ronald W. Wetmore
 John G. Harrington

Operations

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Administration

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